

2023-2024

Pending Lotus School for Excellence Board Approval

Locker Policy

Each student will not be provided with a locker at LSE for the 2023-2024 school year. Students may request a locker by completing the locker request form. If a student chooses to have a locker during the school year, the following criteria must be met:

- Students must pay an initial \$5 fee to have the locker unlocked.
- If the student's lock is misplaced, the student will be responsible for paying \$10 for each additional lock.
- Personal locks are not permitted.
- Students who exceed tardy thresholds as outlined by the attendance policy may have their locker privileges revoked.
- Food and drink, not packaged in a lunch box, are not permitted in lockers.
- Students may not store items for peers in their locker. A student caught storing or holding items for a peer in his/her locker will have their locker privileges removed for the remainder of the year.
- Students may not trade lockers without notifying administrative staff. Failure to notify staff of a locker change will result in the removal of locker privileges for the remainder of the year.
- Locks will be placed on all lockers without a lock at the end of each school day. Students must pay the \$10 fee to purchase a new lock prior to the locker being unlocked.
- Lockers will not be unlocked for students during the school day. A request to have a locker unlocked should be made using the locker support form.
- If a student wishes to change his/her locker, a written request should be submitted to the Secondary administrative team. Locker changes should be made only when there are legitimate reasons for the change.
- Locks are expected to be on all Lotus lockers (in a locked position) at all times.

- If a student is having difficulty with his/her locker at any point through the school year, the student will need to request support using the [LSE Locker Support Form](#). Walk up requests during the school day will not be honored. Students will be supported by the locker support after school only.
- Non-approved locks will be immediately removed as this presents a safety issue for LSE staff and students. Students may not use personal locks on school issued lockers.

Revised 7/11/23