



Lotus School for Excellence

Mission: Lotus School for Excellence provides a safe learning environment and a rigorous college preparatory curriculum supported by a diverse, dedicated community.

Vision: Our vision is to create well-rounded and global-minded citizens who are prepared for a college education in order to pursue careers in S.T.E.A.M. fields and become contributing members of the community.

Board Meeting Minutes 02.29.2024;
6:00pm 11001 E Alameda Ave. Aurora, CO
80012

Join Zoom Meeting

<https://us02web.zoom.us/j/88243728433?pwd=OGhoNEFrbDFNSGo0eW1qaEZxNloxUT09>

1. Preliminary

Agenda Item	Action	Who	Materials/Documents for Review	Time
1.1 Welcome and Call Meeting to Order		Board President		1 min
1.2 Pledge of Allegiance		Board President		1 min
1.3 Roll Call (Establish Quorum)		Board Secretary	Kavi here Reyes here Arslan here Elcin here Absent-Ray	1 min
1.4 Edits to Agenda		Any Member	none	2 mins
1.5 Adopt Agenda	Motion: Reyes Second: Kavi	Any Member		3-5 mins

2. Discussion-Action items

Agenda Item	Action	Who	Materials/Documents for Review	Time
<p>2.1 Follow up on the public comment in the last meeting about middle/high school parents not receiving the survey and the low participation rate in general. Questions to Dr Allen: Was the letter drafted by the contractor and its Spanish translation sent to the parents? Was the QR code sent to the parents? What exactly was sent? Were any follow up messages sent to the parents? What kind of messages were sent as follow up? What languages should the survey be translated next year?</p>		<p>Board Secretary</p>	<p>Kavi Requesting a written report from Dr. Allen on the follow up of these questions</p> <p>Dr Allen: school primarily use newsletters class dojo secondary uses smore APS messenger emails from the infinite campus Notifications sent on: December 22nd Jan 11th Jan 17th Sent in english and spanish covers about 85% of student body population</p> <p>Secondary school meeting at 5pm today 2/29 and they only had two participants, using the same systems of communication</p> <p>Dr. Allen doesn't believe contact information is incorrect</p> <p>Dr. Allen is encouraging more participation in the future using the top languages in our school</p>	<p>10 min</p>

2.2 New administrative positions		Board president	-New ED will begin tomorrow 3/1 -Assistant Executive Director- position created to enhance STEAM programming -Anyone welcome to apply -Trying to finalize this candidate selection by the end of March	10 min
2.3 Staff appreciation/recognition		Board president	Recognition and appreciation of services EP Principal Mr. Underwood and HR Director Ms. Hamm	10 min

3. Executive Session

Agenda Item	Action	Who	Materials/Documents for Review	Time
3.1 Executive Session pursuant to CRS 24-6-402(4)(f) to discuss a personnel issue related to an employee grievance from the high school principal.	Discuss Motion: Reyes Second: Kavi Vote: Unanimous	Board	Lotus employee grievance against LSE Board of Directors	60 min
3.2 Restructuring administrative positions				
3.3 Investigation of concerns and complaints from staff survey by an independent investigator				

4. Next Steps

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Scheduling next board meeting		Board President	Next scheduled board meeting on March 14, 2024	2 min
5.2 Request for agenda at next board meeting		Board President		2 min
5.3 Adjourn board meeting	Motion: Zikri Second: Reyes	Board President	Meeting adjourned at 7:51 pm.	