



LOTUS

SCHOOL FOR EXCELLENCE

Lotus School for Excellence School Board Meeting Minutes

Mission: Lotus School for Excellence provides a safe learning environment and a rigorous college preparatory curriculum supported by a diverse, dedicated community.

Vision: Our vision is to create well-rounded and global minded citizens who are prepared for a college education in order to pursue careers in S.T.E.A.M. fields and become contributing members of the community.

Date	January 12, 2023
Time	6:00 pm
Location	This meeting will be held in person at Lotus School for Excellence: Room 172 11001 E Alameda Ave. Aurora, CO 80012

Board Members in Attendance	Don Knapp, Board President Haregewoin Weledmariam, Board Treasurer Zikri Zarslan, Board Member Angelina Velez-Reyes, Board Secretary H. Ray Keith
Board Members Absent	
Additional Attendees	Mr. Bart Skidmore, CPA
Executive Director	Brett Williams
Meeting Minutes	Taken by Sarah Cochran

1. Preliminary

Agenda Item	Action	Who	Notes
1.1 Welcome and Call Meeting to Order		Executive Director	6:02 pm
1.2 Pledge of Allegiance		Board President	
1.3 Roll Call (Establish Quorum)		Board Secretary	Don Knapp, Board President Haregewoin Weledmariam, Board Treasurer Zikri Zarslan, Board Member Angelina Velez-Reyes, Board Secretary H. Ray Keith
1.4 Edits to Agenda		Any Member	Add 5.1 and 5.2 Motion: Discussion: Second: Outcome: unanimous
1.5 Adopt Agenda	Vote	Board President	Motion: Discussion: Second: Outcome:
1.6 Approval of Minutes	Vote	Board President	November Minutes Motion: Zikri Discussion: none Second: Angela Outcome: unanimous

2. Public Comment

Topic	Comments
-------	----------

	none
--	------

3. Consent Agenda

Agenda Item	Action	Who	Notes
N/A			None

4. Reports

Agenda Item	Action	Who	Notes
4.1 Financial Report	Vote	B. Skidmore	<p>Small surplus Grants being drawn down - About half a million Cash is up Hot spots</p> <ul style="list-style-type: none"> - Budget resolution: approving increase in appropriation level. - Starting work on FY24 budget <ul style="list-style-type: none"> - State is giving more money - Possible 9.2% increase - Up to date on transparency - Compliant with all charter tools request
4.2 Athletic Report		D. Jackson	Athletic Director Report - Nov & Dec 2022
4.3 School Report		B. Williams	<p>ED Dashboard Report - Nov & Dec 2022</p> <p>Thank the board for staff bonuses - boost moral</p> <p>Assessments</p> <ul style="list-style-type: none"> - Administrators and teachers are working together to create benchmark assessments on Edulastic. - The number of assessments students take has increased to help monitor their progress. <ul style="list-style-type: none"> - This has lead to Data Talks

Facilities

- There have been multiple delays on the Performing Arts center
- Final walk through January 27th
- Ribbon cutting first week of February
- Provide tour at our next board meeting
- Several roof leaks over winter break
 - Essential we repair due to the 2.2 million dollar project
 - We need to fix the roof directly above the performing arts center

Annual Performance Review '21/'22

- Our APR was very strong
- Review of results will be tomorrow 1/12/2023
- This is based on last year's renewal audit which went well because we were renewed.

Academic growth - Lotus higher than APS

Math growth - Lotus higher than APS

Questions:

- When were you able to implement it?
 - Immediately
- What has the feedback been from the teachers?
 - Mixed review because it adds stress to them
 - It has been an adjustment for staff on priority of what is being taught
- Do you think there is a time management piece that might be able to help them to manage?
 - We have instructional coaches, interventionists, that are able to help teachers on this.
 - There is much more of a collaborative
 - Built in buy in
 - Professional development and training have

			<p>helped</p> <ul style="list-style-type: none"> - Where is the data coming from? <ul style="list-style-type: none"> - Students data on tests - We have data rooms this year that have data walls with every student's data up. - This allows visual change - Every classroom has data walls and students are being taught how to own their own data. - Data points can be: <ul style="list-style-type: none"> - Attendance - Social emotions - Teacher observations - Test scores - How are the students who are behind being met <ul style="list-style-type: none"> - 4 interventionists in the building - They are pulling students and pushing in - We are seeing significant growth through our MTSS process - We are also identifying more special education students. Lotus has always had low identification. Also works with gifted and talented, but the process is a little different. <p>Hare has seen a huge difference in her two middle school kids.</p>
4.4 School Board Reports		Any Board Member	<p>Don Knapp</p> <ul style="list-style-type: none"> - Kudos to Angela, she pushed for the performing arts center - We have a pretty easy board. You may feel like we aren't doing much, but that is because things are going so well. <p>Angela</p> <ul style="list-style-type: none"> - Thank you Mr. Knapp, Mr. Williams, and Mr. Skidmore for being great leaders.

5. Action Items

Agenda Item	Action	Who	Notes
5.1 Motion to designate the school website as the posting location of school board agendas			<p>Motion to post agenda to website Motion: Angela Discussion: none Second: Zikri Outcome: unanimous</p>
<p>5.2 Motion to approve award recommendation for Performing Arts Center repair</p> <p>(per CRS § 24-6-402)</p>			<p>Motion to approve Trinity Commercial Roofing</p> <p>Motion: Angela Discussion: Trinity Commercial Roofing is familiar because they have been involved in past roof repairs. Could be done within a week.</p> <p>Angela</p> <ul style="list-style-type: none"> - Have they ever approached you saying there is a problem? <ul style="list-style-type: none"> - We have received an overall assessment of the entire roof - It is an old building and the entire roof is a problem but this area is of the greatest need. - We can't afford to do the whole roof? <ul style="list-style-type: none"> - Not really without making some kind of insurance claim and we do not want to do this. We have had several things we have had to claim insurance for, such as the water leak. If we file any more we may get dropped. There is a possibility we can file a claim for hail damage. - Significant price difference in bids <ul style="list-style-type: none"> - When looking at the bid, the difference may be due to a warranty - Trinity Warranty <ul style="list-style-type: none"> - Material is 10 year - Workmanship is 2 year - Has your recommendation changed? <ul style="list-style-type: none"> - Second choice J&K <ul style="list-style-type: none"> - Thicker board which adds to structural integrity - Upgrade drainage to code - Much more detailed outline - \$52,000 more - If Trinity was on the roof doing patches, why did

			<p>they not come and tell the roof was so bad?</p> <ul style="list-style-type: none"> - With what we have seen in the bids it may be worth paying an extra \$52,000 <p>Second: Ray Outcome:</p> <p>Resend Motion: Angela</p> <p>Motion: Angela Motion for J&K to approve award recommendation Second: Hare Discussion:</p> <ul style="list-style-type: none"> - All inclusive - Higher quality material - Does J&K have to ability to begin soon <ul style="list-style-type: none"> - They have access to materials - But discussion of when has not happened <p>Outcome: unanimous</p>
5.3 Motion to approve budget revision for SY23 budget			<p>Motion: Hare Second: Angela Discussion: none Outcome: unanimous</p>

6. Discussion

Agenda Item	Action	Who	Notes
6.1 Colorado League of Charter School Conference	Discuss	D. Knapp	<p>February 28th and March 1st The board will pay if you have an interest in going.</p> <ul style="list-style-type: none"> - Let Mr. Williams know and he will help you set it up
6.2 Executive Director evaluation plan/Rounding plan	Discuss	D. Knapp	<p>Executive Director Evaluation Tool Ray</p> <ul style="list-style-type: none"> - Hear from many constituents - 2-3 Board members could meet with administration, departmental chairs, students voice, instructors. <p>Gives us a chance to get inside feedback</p>

7. Legal Training

Agenda Item	Action	Who	Notes
<p>7.1 Overview/Review of school bylaws</p>	<p>Discuss</p>	<p>TBD</p>	<p>Bylaws</p> <p>Once a year training.</p> <p>Everyone has an electronic copy of the bylaws</p> <p>5 members of the board - 9 members are allowed Majority vote to add board members</p> <p>Require 1 parent serving on the board (Hare)</p> <p>Term is 3 years</p> <ul style="list-style-type: none"> - Can be reelected - Stagger terms so not everyone is up at the same time <p>Officers - reelect every year (June, July, August)</p> <ul style="list-style-type: none"> - President - Vice president - Secretary - Treasurer <p>Removal</p> <ul style="list-style-type: none"> - Majority vote for cause - $\frac{2}{3}$ vote without cause <p>Meetings</p> <ul style="list-style-type: none"> - Regular meetings - Special meetings can be called by president - Meetings can be canceled by president - 3 out of 4 board members have to be present to vote <p>Conflicts of interest</p> <ul style="list-style-type: none"> - Be mindful - Excuse yourself during decision making <p>Amend bylaws</p> <ul style="list-style-type: none"> - $\frac{2}{3}$ vote at regular meeting - 48 hours in advance - Amended in 2016 and 2020

--	--	--	--

8.

Agenda Item	Action	Who	Notes
8.1 Scheduling next board meeting		Board President	February 9th by Zoom
8.2 Requests for agenda at next board meeting		Board President	

9. Adjourn the Meeting

a. 7:32pm