



# LOTUS

SCHOOL FOR EXCELLENCE

## Lotus School for Excellence School Board Meeting Minutes

**Mission:** Lotus School for Excellence provides a safe learning environment and a rigorous college preparatory curriculum supported by a diverse, dedicated community.

**Vision:** Our vision is to create well-rounded and global minded citizens who are prepared for a college education in order to pursue careers in S.T.E.A.M. fields and become contributing members of the community.

<b>Date</b>	October 15, 2021
<b>Time</b>	6:00 pm
<b>Location</b>	This meeting will be held virtually due to COVID-19. Please click on this link to access the Lotus Board Meeting via Zoom <a href="https://us02web.zoom.us/j/82174361093?pwd=WUE40EVncS8xZmRHSXBIV1hOd3V0dz09">https://us02web.zoom.us/j/82174361093?pwd=WUE40EVncS8xZmRHSXBIV1hOd3V0dz09</a>

<b>Board Members in Attendance</b>	Don Knapp, Board President Haregewoin Weledmariam, Board Treasurer Oguz Akkas, Board Member Nuran Yilmaz, Board Member Angelina Velez-Reyes, Board Secretary
<b>Board Members Absent</b>	
<b>Additional Attendees</b>	Tim Farmer, Attorney Mr. Bart Skidmore, CPA
<b>Executive Director</b>	Brett Williams
<b>Meeting Minutes</b>	Taken by Sarah Cochran

1. Preliminary

Agenda Item	Who	Notes
1.1 Welcome and Call Meeting to Order	Board President	
1.2 Pledge of Allegiance	Board President	
1.3 Roll Call (Establish Quorum)	Board Secretary	Angelina Velez-Reyes, Board Secretary
1.4 Edits to Agenda	Any Member	<b>Motion:</b> Hare <b>Discussion:</b> <ul style="list-style-type: none"> <li>- Resignation of Oguz Akkas, Board Member</li> <li>-</li> </ul> <b>Second:</b> Nuran <b>Outcome:</b> Unanimous
1.5 Adopt Agenda	Board President	<b>Motion:</b> Hare <b>Discussion:</b> <b>Second:</b> Nuran <b>Outcome:</b> Unanimous
1.6 Approval of Minutes	Board President	<b>Motion:</b> Hare <b>Discussion:</b> <b>Second:</b> Nuran <b>Outcome:</b> Unanimous

2. Public Comment

Topic	Comments
	none

3. Consent Agenda

Agenda Item	Who	Notes
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3.1 Revision to Staff Handbook Policies	<b>Motion:</b> Angela <b>Discussion:</b> <b>Second:</b> Nuran <b>Outcome:</b> unanimous
3.2 Job Description: Senior Director of Equity, Inclusion, and Culture	
3.3 2021-2022 Unified Improvement Plan (IUO)	
3.4 Resignation of Oguz Akkas, Board Member	

#### 4. Reports

Agenda Item	Who	Notes
4.1 Financial Report	Andy Saricelik	Congratulations to Nageba and Marilyn for October Count - 543 Secondary - 415 Elementary Budget increase \$316,000 by January 2022 Expenditures - 25% Labor - positive Building project account staying the same Less budget due this year than last year due to capital projects  Supplies and repairs have increased significantly compared to last year  Simple and smooth audit  May look into new audit company for next year due to some complications
4.2 Athletic Report	D. Jackson	Written athletic report
4.3 School Report	B. Williams	<ul style="list-style-type: none"> <li>Charter renewal application was accepted by district without any corrections or changes.</li> </ul>

		<ul style="list-style-type: none"> <li>● November 3rd interview with committee with the district</li> <li>● January is districts vote</li> <li>● May go to finance team to approve urgent projects</li> <li>● Performing Arts Center       <ul style="list-style-type: none"> <li>○ Drafts and drawings have been submitted</li> <li>○ Waiting on bids for contractors</li> <li>○ Musical theater stage</li> </ul> </li> <li>● Staffing       <ul style="list-style-type: none"> <li>○ Elementary Principal Position           <ul style="list-style-type: none"> <li>■ Final interviews after Fall Break</li> <li>■ Mini observations of classrooms</li> <li>■ Panel interview</li> <li>■ Town Hall Q&amp;A</li> </ul> </li> <li>○ Senior Director of Equity Inclusion and Culture           <ul style="list-style-type: none"> <li>■ Recommendation from outside investigator</li> </ul> </li> <li>○ COVID relief funds           <ul style="list-style-type: none"> <li>■ Have hired paras and in school substitutes due to shortage (ESERT funds)</li> </ul> </li> <li>○ Special Education Paras</li> <li>○ Elementary CLDE Coordinator           <ul style="list-style-type: none"> <li>■ Maria Ramos</li> </ul> </li> <li>○ Maintenance Promotion           <ul style="list-style-type: none"> <li>■ Brandon Hines</li> </ul> </li> </ul> </li> <li>● UIP       <ul style="list-style-type: none"> <li>○ Unified Improvement Plan</li> <li>○ Formed by staff, parents, and SAC</li> <li>○ Three focuses           <ul style="list-style-type: none"> <li>■ Student achievement in post secondary readiness               <ul style="list-style-type: none"> <li>● Trauma</li> <li>● Strategic planning and collaboration through PLC</li> <li>● Analyze data</li> <li>● Measurable goals stated to measure success</li> </ul> </li> <li>■ Teacher professional development               <ul style="list-style-type: none"> <li>● Success 100% of teachers attended two trauma informed cultural</li> <li>● 80% embed</li> <li>● 100% of students are progressed monitored                   <ul style="list-style-type: none"> <li>○ If haven't improved in 12 weeks are moved into MTSS</li> </ul> </li> </ul> </li> <li>■ Family and community engagement               <ul style="list-style-type: none"> <li>● Creating opportunities for families to</li> </ul> </li> </ul> </li> </ul> </li> </ul>
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		<p>participate.</p> <ul style="list-style-type: none"> <li>● Successful when 10 student family members at school events</li> </ul> <ul style="list-style-type: none"> <li>● CMAS Scores <ul style="list-style-type: none"> <li>○ Students did take the CMAS test in 2021, LSE was not held accountable by district but was helpful for data analysis</li> <li>○ Participation for APS 31.6%</li> <li>○ 49% participation for LSE</li> <li>○ Reviewed the numbers</li> </ul> </li> <li>● 3rd party investigator to investigate some internal issues <ul style="list-style-type: none"> <li>○ Found out a lot about our school and areas that could be focused on</li> <li>○ Brought about the Senior Director of Equity, Inclusion and Culture position</li> </ul> </li> <li>● October 25th submit vaccination proof or exemption form</li> </ul> <p>Don Knapp commends Brett Williams for detailed report</p>
4.4 School Board Reports	Any Board Member	APS new director of charter schools - Amelia

5. Action Items

Agenda Item	Who	Notes
5.1 Motion to approve new position for SY22: Senior Director of Equity, Inclusion and Culture	D. Knapp	<p><b>Motion:</b> Angela</p> <p><b>Discussion:</b></p> <p><b>Second:</b> Nuran</p> <p><b>Outcome:</b> unanimous</p>

6. Discussion

Agenda Item	Who	Notes
6.1 Board Member	Mr. Don	How to recruit board members

Recruitment	Knapp/ Tim Farmer	<ul style="list-style-type: none"> <li>● Commitment to vision and mission of Lotus rather than their skill set</li> <li>● Be up front about requirements</li> <li>● Start looking within network of friends <ul style="list-style-type: none"> <li>○ Coworkers</li> <li>○ Alumni</li> <li>○ Colorado League of Charter Schools</li> </ul> </li> <li>● Challenge current members to get one person to apply</li> </ul>
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7. Next Steps

Agenda Item	Who	Notes
7.1 Scheduling Next Board Meeting	Board President	November 11, 2021 - Don Knapp not available Switched to November 18, 2021
7.2 Requests for agenda at next board meeting	Board President	

8. Adjourn the Meeting

- a. Don Knapp 6:50pm

*Don Knapp*

11.18.21